

NEDERLAND POLICE DEPARTMENT  
REQUEST FOR **DASH CAMERA VIDEO**

Today's Date: \_\_\_\_\_ Requestor's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

**REQUESTING DASH CAMERA VIDEO**

Date: \_\_\_\_\_ Approximate Time of Recording: \_\_\_\_\_

Specific Location Where Recording Occurred: \_\_\_\_\_

Case Number (if known):

\_\_\_\_\_

Name of One or More Persons Involved (if known):

\_\_\_\_\_

**FEES**

This request is made pursuant to the Texas Public Information Act, Chapter 552, Texas Government Code.

Charges for dash camera recordings are assessed in accordance with Texas Government Code §§552.261–552.275 and the Office of the Attorney General Cost Rules, 1 Texas Administrative Code, Chapter 70.

Allowable charges may include:

- Labor for locating, compiling, manipulating data, reproducing, and redacting confidential information.
- Overhead charges.
- Electronic media (DVD, flash drive, or other approved storage media).
- Postage or shipping, if applicable.

If estimated charges exceed the amount authorized by the Texas Public Information Act, an itemized written estimate will be provided before processing begins. A deposit may be required before records are retrieved or produced.

**Videos shall be released upon payment of all applicable fees.**

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This request may take up to twenty (20) business days or twenty-five (25) business days or more from the date of submission, if evaluated by the Texas Attorney General. Provision of this information does not guarantee that such footage will be released as some footage may contain confidential information or information excepted from disclosure under the Texas Public Information Act.

I hereby agree to pay the costs, as established by the Nederland Police Department, related to producing these records, which may include labor, overhead, electronic media, postage, and other charges authorized by law.

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Requestor's Signature

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Date

**FOR OFFICE USE ONLY**

Labor (\_\_\_\_ hrs. @ \$15.00/hr.) = \$ \_\_\_\_\_

Overhead (20%) = \$ \_\_\_\_\_

Electronic Media = \$ \_\_\_\_\_

Postage = \$ \_\_\_\_\_

Other Authorized Charges = \$ \_\_\_\_\_

**TOTAL ESTIMATED COST** = \$ \_\_\_\_\_

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**Signature (when picked up)**

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**Date**